



ThyCa: Thyroid Cancer Survivors' Association, Inc.

Volunteer Form

Thank you for your interest in volunteering for ThyCa: Thyroid Cancer Survivors' Association, Inc.

Please fill in the information below to indicate how you would like to become involved (**Note:** No identifying information will be made known to any person or organization outside of ThyCa: Thyroid Cancer Survivors' Association, Inc.).

Volunteer Information:

Name: _____
 First Last

E-mail: _____

Street: _____

City/State/Postal Code/Country: _____

Phone Number: _____

Occupation: _____

What is your preferred method of contact? E-mail Phone Postal Mail

Tell us more about yourself and how you want to help!

Do you wish to be recognized as a thyroid cancer survivor? Yes No

Please indicate if you have more than one year of experience in the following areas: (You may check multiple options)

- Data Entry
- Excel & Word
- Event Planning
- Finance
- Fundraising
- Grant Writing
- Graphic Design
- Health Care Professional
- Information Technology
- Journalism
- Photography
- Public Relations
- Public Speaking
- Teaching
- Social Media
- Support group affiliation

What skills, talents and experiences do you feel you can offer ThyCa?



ThyCa: Thyroid Cancer Survivors' Association, Inc.

Is there anything else that you feel would be valuable for ThyCa to know? Please indicate interests.

If you speak and/or write a language other than English, and are willing to share these skills, please indicate language(s).

How often would you like to volunteer?

- Weekly
- Monthly
- Occasionally
- One time

What is your availability? (Check all that apply)

- Weekdays
- Weekends
- Days
- Nights

Are you currently undergoing active treatment that might limit your ability to perform any type of volunteer work? If yes, please explain.

Volunteer Opportunities

Please check ALL areas of STRONG interest; you must select at least one.

Note: ALL positions require training. You will be contacted for this training.

- Outreach Support to include any one of the following:
 - Person to Person Support
 - Physician Outreach
 - Community and Public outreach
 - Start a support group in your area
 - Host a one-day workshop in your area; can be coordinated with a support group
 - Mail info packets, requires storage space
 - Mail Spirit items, requires storage space

- Publications to include any one of the following



ThyCa: Thyroid Cancer Survivors' Association, Inc.

- Type and proofread draft materials, sometimes with fast turnaround
 - Update event flyers and announcements
 - Write speaker biographies for conference booklet
 - Check links list on Website to confirm all links work
 - Write annotations for links
 - Research and write news items or newsletter articles
 - Become guest editor or co-editor for a newsletter issue
 - Become guest editor or co-editor for many newsletter issues
 - Write press release for Thyroid Cancer Awareness Month
 - Write press release for any Thyroid Cancer topics
 - Write awareness/early detection stories for awareness month or newsletter
 - Research content and links for Caregivers' Site to be added to ThyCa web site
 - Write research updates
 - Website Assistance: handle occasional special coding projects
- Fundraising Tasks
- Help the fundraising team to develop fundraising opportunities
 - Help plan and organize the Silent Auction Fundraiser, ThyCa's largest fundraiser.
 - Help with onsite setup and coordination at the Silent Auction Fundraiser,
 - Work with the team to strengthen our capabilities at the regional level.
 - Arrange in-kind donations
 - Help prepare grant proposals
 - Develop a financial program related to estate giving.
 - Develop a financial program that allows for making an annual donation commitment.
- Conference Tasks
- Help with Outreach, Publicity and Mailings related to conference
 - Help gather conference area information (transportation, restaurants, shops, etc.)
 - Help develop the conference print materials
 - Help plan the survivors' creative expressions display for conference, including set-up
 - Store supplies and receive shipments of printed materials for the conference
 - Assemble attendee packets – coordinated at the conference location
 - At conference, greet and direct attendees to registration table, meeting rooms, etc.
 - Help with conference set-up of tables, displays, handouts, signs, etc.
 - Help with registration at the conference, in 2-3 hour increments
 - Help with Spirit items' tables, 2-3 hour increments
 - Help with making name badges, or data entry at the registration table
 - Be the Volunteer Coordinator for the conference
 - Host or co-host a roundtable at the conference
 - Introduce a speaker or speakers and be the timekeeper for a session
 - Help at the Friday Night reception
 - Help coordinate the silent auction items
 - Help at the silent auction
 - Table registration
 - Writing numbers as bids are made (live auction and fund-a-cure)
 - Distribute items to winning bidders
 - Other Conference Tasks _____
- Do you have other ideas? _____



ThyCa: Thyroid Cancer Survivors' Association, Inc.

These following items listed below are ways to volunteer that DO NOT require training.

- ___ Add an awareness message to your e-mail signature. Examples:
 - September is Thyroid Cancer Awareness Month
 - Free Education, support, and awareness flyers at www.thyca.org
 - ThyCa: Thyroid Cancer Survivors' Association, Inc.
- OR**
- ___ September is Thyroid Cancer Awareness Month
- ___ Learn about neck checks. Get free materials
- ___ ThyCa: Thyroid Cancer Survivors' Association, Inc. www.thyca.org

- ___ Post a message on your Facebook page, blog, or other personal web page, with a link to our web site. Follow us on Twitter.
- ___ Get free awareness materials, to give to your friends, relatives, co-workers, and community groups
- ___ Post flyers on bulletin boards at your faith community, workplace, library or community center (with permission)
- ___ Share your thyroid cancer story with someone you haven't already told
- ___ Wear the Spirit awareness wristband, ribbon, pin, or shirt. Put the magnet on your car. Use the tote bag
- ___ Give someone ThyCa's free Low-Iodine Cookbook
- ___ Ask ThyCa to mail a free packet of information and patient support materials to your physician (please provide name and mailing address)
- ___ Attend a support group meeting in your area; ask the facilitator how you can help
- ___ Send us your thyroid cancer story, your ideas for fundraising, and your news about how you are helping for possible use in newsletters and stories on the web site

Thank you for providing information about yourself, we look forward to your help as a volunteer for ThyCa.

Please send your volunteer form via e-mail to: thyca@thyca.org and put Volunteer Form in the Subject line. Or, you can print out a copy and send it through the mail to ThyCa: Thyroid Cancer Survivors' Association, Inc. PO Box 571 De Soto MO 63020

You will receive an acknowledgement confirming your information was received.